

Pecyn Dogfennau Cyhoeddus

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Am unrhyw ymholiad yn ymwneud â'r agenda hwn cysylltwch â Emma Sullivan
(Rhif Ffôn: 01443 864420 Ebst: sullie@caerphilly.gov.uk)

Dyddiad: Dydd Mercher, 17 Ionawr 2018

Bydd y cyfarfod hwn yn cael ei ffilmio a'i wneud ar gael i weld yn fyw ac ar ffurf archif drwy wefan y Cyngor. Caiff y cyfarfod cyfan ei ffilmio, ac eithrio ar gyfer trafodaethau sy'n cynnwys eitemau cyfrinachol neu sydd wedi'u heithrio. Bydd y gweddarllediad ar gael am 18 mis o ddyddiad y cyfarfod ar www.caerffili.gov.uk

Mae'n bosib y gall manau eistedd cyhoeddus gael eu ffilmio a thrwy fynd i mewn i'r Siambr rydych yn rhoi'ch caniatâd i gael eich ffilmio ac ar gyfer y defnydd posibl o'r delweddau a recordiadau sain hynny at ddibenion gweddarlledu.

Mae croeso i chi ddefnyddio'r iaith Gymraeg yn y cyfarfod, a dylid rhoi cyfnod rhybudd o 3 diwrnod gwaith os ydych yn dymuno gwneud hynny.

Bydd cyfieithu ar y pryd yn cael ei ddarparu ar gais.

Os oes gennych unrhyw ymholiadau, cysylltwch â'r Pennaeth Gwasanaethau Cyfreithiol / Swyddog Monitro Dros Droie bost at willigel@caerffili.gov.uk neu dros y ffôn ar rif 01443 863393

Annwyl Syr/Fadam,

Bydd cyfarfod y **Cyngor** yn cael ei gynnal yn **Siambr y Cyngor, Tŷ Penallta, Tredomen, Ystrad Mynach** ar **Dydd Mawrth, 23ain Ionawr, 2018** am **5.00 pm** i ystyried materion a gynhwysir yn yr agenda canlynol.

Yr eiddoch yn gywir,

Christina Harrhy
PRIF WEITHREDWR DROS DRO

AGENDA

Tudalennau

A greener place Man gwyrddach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



- 1 I dderbyn ymddiheuriadau am absenoldeb.
- 2 Cyhoeddiadau'r Maer.
- 3 Cyflwyno Gwobrau.
- 4 Datganiadau o Ddiddordeb.

Atgoffi'r Cynghorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cynghorwyr a Swyddogion.

I gymeradwyo a llofnodi'r cofnodion canlynol:-

- | | | |
|---|---|---------|
| 5 | Cyngor a gynhaliwyd ar 21ain Tachwedd 2017. | 1 - 12 |
| 6 | Cyngor Arbennig a gynhaliwyd ar 5ed Rhagfyr 2017. | 13 - 16 |

I dderbyn a nodi'r adroddiad canlynol o gyfarfod y Cabinet a gynhaliwyd ar 15fed Tachwedd 2017, a ystyriwyd fel eitem frys nad oedd yn destun galw i mewn: -

- | | | |
|---|--|---------|
| 7 | Cynnig ar gyfer Parcio Nadolig am ddim i Dref Caerffili. | 17 - 20 |
|---|--|---------|

I dderbyn ac ystyried yr adroddiadau canlynol:-

- | | | |
|----|--|---------|
| 8 | Siarter CLILC ar gyfer Cynorthwyo a Datblygu Aelodau. | 21 - 44 |
| 9 | Gweithdrefn Ymgynghori Cynllunio ar gyfer Ceisiadau sy'n Ymwneud â Mastiau Telathrebu. | 45 - 52 |
| 10 | Cynllun Gostyngiadau Treth y Cyngor 2018/19. | 53 - 56 |
| 11 | I dderbyn ac i ateb cwestiynau a dderbyniwyd o dan Reol Gweithdrefn 10 (2). | 57 - 58 |

Cylchrediad:

Pob Aelod a Swyddog Priodol



CYNGOR

COFNODION O'R CYFARFOD A GYNHALIWDYD YN NHŶ PENALLTA, YSTRAD MYNACH AR DDYDD MAWRTH, 21AIN TACHWEDD 2017 AM 5.00 PM

YN BRESENNOL:

Y Cynghorydd J.Bevan - Maer
Y Cynghorydd M.Adams - Dirprwy Faer

Cynghorwyr:

Mrs E. Aldworth, C. Andrews, A. Angel, P.J. Bevan, C. Bezzina, L. Binding, A. Collis, S. Cook, D. Cushing, C. Cuss, W. David, D.T. Davies, M. Davies, N. Dix, C. Elsbury, K. Etheridge, M. Evans, A. Farina-Childs, J.E. Fussell, A. Gair, Ms J. Gale, C. Gordon, R.W. Gough, D.T. Hardacre, L. Harding, D. Harse, D. Havard, A. Higgs, A. Hussey, M. James, L. Jeremiah, Mrs B. Jones, S. Kent, G. Kirby, Mrs A. Leonard, Ms P. Leonard, C.P. Mann, Mrs P. Marsden, B. Miles, S. Morgan, Mrs G. Oliver, B. Owen, T. Parry, Mrs L. Phipps, D.V. Poole, J. Pritchard, J. Ridgewell, J.E. Roberts, R. Saralis, Mrs M.E. Sargent, J. Simmonds, S. Skivens, J. Taylor, C. Thomas, A. Whitcombe, R. Whiting, L G. Whittle, T. Williams, W. Williams, B. Zaplatynski.

Ar y cyd gyda:

C. Burns (Prif Weithredwr Dros Dro), C. Harrhy (Cyfarwyddwr Corfforaethol - Cymunedau), D. Street (Cyfarwyddwr Corfforaethol - Gwasanaethau Cymdeithasol), L. Donovan (Pennaeth Adnoddau Dynol a Datblygu Sefydliadol Dros Dro), R.M. Harris (Rheolwr Archwilio Mewnol), S. Harris (Pennaeth Cyllid Corfforaethol Dros Dro), D. Marr (Dirprwy Swyddog Monitro, Cyngor Dinas Caerdydd) ac R. Barrett (Swyddog Gwasanaethau Pwyllgor)

1. TREFNIADAU FFILMIO GWE-GAMERA A PHLEIDLEISIO

Atgoffodd y Prif Weithredwr Dros Dro y rheini a oedd yn bresennol fod y cyfarfod yn cael ei ffilmio a byddai'n cael ei ddarparu ar gyfer y cyhoedd yn fyw a'i archifo drwy wefan y Cyngor. Dywedodd y byddai penderfyniadau yn cael eu gwneud drwy godi dwylo.

Gofynnodd Aelod am eglurhad ynghylch pam nad yw system bleidleisio electronig y Siambr yn cael ei defnyddio ar hyn o bryd yn ystod cyfarfodydd y Cyngor. Eglurodd y Prif Weithredwr Dros Dro bod Aelodau wedi treialu'r system yn flaenorol mewn sawl cyfarfod o'r Cyngor ond wedi profi rhai anawsterau wrth ei defnyddio. Esboniodd fod y Pwyllgor Gwasanaethau Democrataidd i fod i ystyried defnyddio'r system gyda'r bwriad o'i hailgyflwyno yng nghyfarfodydd y Cyngor yn y dyfodol agos.

2. YMDDIHEURIADAU DROS ABSENOLDEB

Derbyniwyd ymddiheuriadau dros absenoldeb oddi wrth y Cynghorwyr K. Dawson, Mrs C. Forehead, Ms E. Forehead, N. George, V. James, G. Johnston, D.W.R. Preece, Mrs D. Price, J. Scriven, G. Simmonds a Mrs E. Stenner.

3. CROESO

Rhoddodd yr aelodau groeso cynnes i ddisgyblion o Senedd Ysgol Gynradd y Bryn, a oedd yn arsylwi rhan o gyfarfod y Cyngor yn ystod eu hymweliad â Thŷ Penallta i ddysgu am ddemocratiaeth gan eu Cynghorwyr lleol.

4. PROFEDIGAETH

Cyfeiriodd y Maer at farwolaeth ddiweddar Aelod y Cynulliad Carl Sargeant. Safodd pawb a oedd yn bresennol mewn tawelwch fel arwydd o barch ac ymestyn eu cydymdeimlad â'r teulu mewn profedigaeth.

5. CYHOEDDIADAU'R MAER

Cyfeiriodd y Maer at y nifer o ddigwyddiadau ac ymweliadau y mae ef a'r Dirprwy Faer wedi'u cynnal ers y cyfarfod diwethaf. Roedd y rhain yn cynnwys ailagor Eglwys Dewi Sant yn Nhredegar Newydd, ynghyd â digwyddiad elusen CLIC Sargent flynyddol yng Nghlwb Bowlio Islwyn a Chyngerdd Llysgennad y Swistir yng Ngholeg Brenhinol Cerdd a Drama Cymru yng Nghaerdydd.

6. ETHOL PENCAMPWR IEUENCTID CAERFFILI

Cyfeiriodd y Prif Weithredwr Dros Dro at yr etholiad diweddar am swydd Pencampwr Ieuentid Caerffili, a gynhaliwyd ar draws nifer o ysgolion uwchradd a grwpiau ieuentid yn y fwrdeistref sirol. Roedd y Cynghorydd Donna Cushing a'r Cynghorydd Mark Evans yn sefyll ar gyfer yr etholiad i gynrychioli barn pobl ifanc yn yr ardal, a chynghorwyd yr Aelodau, yn dilyn cystadleuaeth gref rhwng y ddau ymgeisydd, etholwyd y Cynghorydd Mark Evans yn Bencampwr Ieuentid ddydd Gwener 17 Tachwedd 2017.

Talodd y Cynghorydd Evans deyrnged i'w gyd-ymgeisydd a mynegodd ei ddiolchgarwch i'r holl bobl ifanc a oedd wedi cymryd rhan yn y broses ddemocrataidd. Yn ei thro, llongyfarchodd y Cynghorydd Cushing y Pencampwr Ieuentid newydd ar ei benodiad a chydabu'r ddau Aelod y broses ymgyrchu ddwys drwy gydol tair wythnos y cyfnod cyn-etholiad.

Llongyfarchodd yr Aelodau y Cynghorydd Evans am ei gyflawniad a'r Cynghorydd Cushing am ei hymdrechion, a chydabu hefyd y cyfraniad a wnaed gan y Pencampwr Ieuentid blaenorol (Mr Mike Prew) yn ystod ei amser yn y swydd.

CYFLWYNO GWOBRAU

7. Gwobr Efydd - Cynllun Cydnabod Cyflogwr Amddiffyn

Hysbyswyd Aelodau bod y Cyngor wedi ennill y Wobr Efydd yn ddiweddar fel rhan o'r Cynllun Cydnabod Cyflogwr Amddiffyn, sy'n cydnabod cyflogwyr y DU am eu cefnogaeth a'u hymrwymiad tuag at gymunedau Amddiffyn a'r Lluoedd Arfog. Rhoddir y Wobr Efydd i'r cyflogwyr hynny sy'n ceisio hyrwyddo sefyllfa sy'n gyfeillgar i'r Lluoedd Arfog, ac sy'n agored i gyflogi milwyr wrth gefn a chefnogi eu hymrwymadau hyfforddi a byddino. Caerffili oedd yr awdurdod lleol cyntaf i ddarparu sesiynau nofio am ddim i aelodau sy'n gwasanaethu a chyn-filwyr y Lluoedd Arfog, ac mae'r Cyngor hefyd wedi ymuno ag ymgyrch 'Count Me in' y Lleng Brydeinig Frenhinol ac mae'n cefnogi dathliadau Gorymdeithiau Canol Tref ar gyfer Diwrnod y Lluoedd Arfog.

Daeth y Cynghorydd Alan Higgs (Pencampwr y Lluoedd Arfog y Cyngor) a Mrs Audrey

Nealon (sy'n cynrychioli'r Cynllun Cydnabod Cyflogwr Amddiffyn) ymlaen i gyflwyno'r wob'r i'r Maer.

8. Cydnabod Pencampwr y Lluoedd Arfog Cyngor Caerffili - Y Cynghorydd Alan Higgs

Hysbyswyd yr aelodau y bydd y Cynghorydd Alan Higgs yn rhoi'r gorau i'w rôl fel Pencampwr y Lluoedd Arfog y Cyngor ar ddiwedd y flwyddyn a thalwyd teyrnged i'w ymroddiad a'i frwdfrydedd wrth gyflawni'r rôl hon dros y 5 mlynedd diwethaf. Eglurwyd bod y Cynghorydd Higgs a'r Uned Polisi Corfforaethol wedi gweithio'n galed i sefydlu Fforwm y Lluoedd Arfog y Cyngor, ac mae ei ymrwymiad wedi helpu i alluogi'r cyhoedd i gydnabod a deall yn well y materion sy'n effeithio ar gymunedau'r lluoedd arfog. Nododd yr Aelodau nifer o lwyddiannau'r Cynghorydd Higgs yn ystod y cyfnod hwn, gan gynnwys dod o hyd i gartref parhaol ar gyfer plac coffa'r Rhyfel Byd Cyntaf Pontlotyn, gan alluogi Diwrnod y Lluoedd Arfog De Cymru i gael ei gynnal yng Nghaerffili dros y 2 flynedd ddiwethaf a, gyda chymorth yr Arweinydd, galluogi Fforwm y Lluoedd Arfog i fynychu digwyddiadau fel Diwrnod y Lluoedd Arfog a Phenwythnos y Caws Mawr.

Daeth y Cynghorydd Higgs yn ei flaen er mwyn cael ei longyfarch gan yr Aelodau am ei lwyddiannau. Ymunodd ef â'r Capten Tom Doe, y Capten Huw Williams, a'r Swyddog Gwarant Alistair 'Kiw' Bache o gatrawd cysylltiedig y Cyngor, Ysbyty Maes 203 (Cymreig), a gyflwynodd y tîs coffaol i'r Cynghorydd Higgs i gydnabod ei waith a'i ymroddiad diflino fel Pencampwr y Lluoedd Arfog.

9. CEISIADAU

Derbyniodd y Maer y ceisiadau canlynol a gyflwynwyd gan yr Aelodau ar ran trigolion lleol a dywedodd y byddent yn cael eu cyfeirio i'r gyfarwyddiaeth briodol i gael sylw:

- (i) Dymchwel Fflatiau yn Heol yr Afon, Pontlotyn - Cyng Mrs G.D. Oliver;
- (ii) Gofyn am werthusiad llawn a diwygiad o'r cynllun o ran Heol Pentywn - Y Cyng. K. Etheridge;
- (iii) Diogelwch ar y Priffyrdd - Heol Sunnybank - Y Cyng K. Etheridge;
- (iv) Palmant wrth gyffordd Heol Woodbine a Chlôs Woodbine - Y Cyng K. Etheridge.

10. DATGANIADAU O DDIDORDEB

Gofynnwyd am eglurhad oddi wrth y Cynghorwyr DT Hardacre a D. Cushing ynghylch a oedd yn ofynnol iddynt ddatgan diddordeb yn Eitem 7 ar yr Agenda (Hysbysiad o Gynnig - Ymrwymiad i Weithio mewn Partneriaeth â Menter Dementia Gyfeillgar), gan fod ganddynt aelodau o'u teuluoedd sy'n cael eu heffeithio gan y materion y cyfeirir atynt yn yr adroddiad. Cadarnhaodd y Prif Weithredwr Dros Dro, oherwydd natur yr adroddiad, nad oedd yn ofynnol i Aelodau ddatgan diddordeb rhagfarnllyd a gadael y cyfarfod ar y sail honno, ond y gellid cofnodi'r datganiadau fel diddordeb personol.

Datganodd y Cynghorydd C. Andrews ddiddordeb yn Eitem 8 ar yr Agenda (Hysbysiad o Gynnig - Datganiad Cyngor Cyswllt Cymru ar Dâl yn Llywodraethau Lleol yng Nghymru) ac yn ystod y cyfarfod, datganodd y Cynghorwyr C. Bezzina a P. Marsden hefyd ddiddordeb yn yr eitem hon. Mae manylion wedi eu cofnodi gyda'r eitem berthnasol.

Cyfeiriodd y Prif Weithredwr Dros Dro at Eitem 10 ar yr Agenda (Ymchwiliad Mewnol o Uwch Swyddog - Darpariaeth Ariannol Ychwanegol) ac eglurodd, gan fod yr adroddiad yn ceisio i gael cymeradwyaeth am ddarpariaeth ariannol ychwanegol ar gyfer costau cyfreithiol (ac nid oedd yn mynd i'r afael â'r ymchwiliad ei hun) nid oedd yn ofynnol i Aelodau na Swyddogion ddatgan diddordeb rhagfarnllyd a gadael y cyfarfod ar y sail honno. Fodd bynnag, mater i Aelodau unigol oedd a oeddent yn dymuno datgan diddordeb personol a/neu ragfarnllyd.

Datganodd y Cynghorwyr M. Adams, A. Angel, C. Gordon, J. Simmonds a J. Taylor ddi-ddordeb yn Eitem 10 ar yr Agenda (Ymchwiliad Mewnol o Uwch Swyddog - Darpariaeth Ariannol Ychwanegol). Mae manylion wedi eu cofnodi gyda'r eitem berthnasol.

Nodwyd, o ran Eitem Agenda Rhif 11 (Trefniadau Contract Prif Weithredwr Dros Dro a Pharhad Trefniadau Rheolaeth Fewnol), byddai'n ofynnol i Chris Burns a Steve Harris ddatgan diddordeb a gadael y cyfarfod, ac ar gyfer Eitem Agenda Rhif 12 (Penodi Dirprwy Swyddog Monitro), byddai'n ofynnol i Richard Harris a David Marr ddatgan diddordeb a gadael y cyfarfod. Mae manylion wedi eu cofnodi gyda'r eitem berthnasol.

11. CYNGOR – 10FED HYDREF 2017

PENDERFYNWYD cymeradwyo'r cofnodion canlynol fel cofnod cywir a'u llofnodi gan y Maer.

Cyngor a gynhaliwyd ar 10fed Hydref 2017 (rhifau cofnod. 1-17).

12. CYNGOR ARBENNIG - 31AIN HYDREF 2017

PENDERFYNWYD cymeradwyo'r cofnodion canlynol fel cofnod cywir a'u llofnodi gan y Maer.

Cyngor Arbennig a gynhaliwyd ar 31ain Hydref 2017 (rhifau cofnod. 1-7).

ADRODDIADAU'R SWYDDOGION

Rhodddwyd ystyriaeth i'r adroddiadau canlynol.

13. HYSBYSIAD O GYNNIG - YMRWYMIAD I WEITHIO MEWN PARTNERIAETH GYDA MENTERAU DEMENTIA GYFEILLGAR

Datganodd y Cynghorwyr D. Cushing a D.T. Hardacre ddi-ddordeb personol, gan fod ganddynt aelodau o'u teuluoedd sy'n cael eu heffeithio gan y materion y cyfeirir atynt yn yr adroddiad, ac arhosant yn y Siambr wrth ystyried yr eitem.

Rhodddwyd ystyriaeth i'r adroddiad, a oedd yn manylu'r Hysbysiad o Gynnig canlynol a dderbyniwyd oddi wrth y Cynghorydd C. Cuss a'i gefnogi gan y Cynghorwyr D. Poole, Mrs B. Jones a Mrs E. Stenner, mewn perthynas â materion o fentrau dementia gyfeillgar. Yn unol â Rheol 11 (3) y Cyfansoddiad, roedd y Maer wedi cytuno i ganiatáu i'r cynnig gael ei drin yn y Cyngor, heb ei drafod yn gyntaf mewn pwyllgor trosolwg a chraffu:-

“Mae'r Cyngor hwn yn cadarnhau ei ymrwymiad i ddod yn Gyngor Dementia Gyfeillgar drwy weithio mewn partneriaeth â Ffrindiau Dementia i wella bywydau pobl yr effeithir arnynt gan dementia. Bydd y Cyngor yn cefnogi cymunedau Dementia Gyfeillgar sy'n rhoi grym i bobl yr effeithir arnynt gan dementia i fod â dyheadau uchel a theimlo'n hyderus, gan wybod y gallant gyfrannu a chymryd rhan mewn gweithgareddau sy'n ystyrlon iddynt. Bydd y Cyngor yn gweithio gyda gwasanaethau cyhoeddus eraill, y sector preifat a gwirfoddol, i godi ymwybyddiaeth a hyrwyddo'r hyfforddiant sydd ar gael.”

Wrth gefnogi'r ymrwymiad, dylai'r Aelodau benodi Pencampwr Dementia Gyfeillgar ar gyfer bwrdeistref Caerffili ac annog pob Aelod o'r Cyngor i ymgymryd â Hyfforddiant Ffrindiau Dementia”.

Ystyriodd yr Aelodau y rhesymau dros y Cynnig, a'r wybodaeth a ddarparwyd gan yr Aelod i gefnogi'r cynnig, ac yn dilyn trafodaeth ddyladwy, fe'i symudwyd ac eiliwyd bod ei gynnwys yn

cael ei gefnogi. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

Cytunwyd ac eiliwyd hefyd y dylid penodi'r Cynghorydd C. Andrews fel Pencampwr Dementia Gyfeillgar ar gyfer bwrdeistref Caerffili. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

PENDERFYNWYD am y rhesymau a gynhwysir yn yr adroddiad: -

- (i) cefnogi'r Hysbysiad o Gynnig a'i gais i'r Cyngor ddod yn Gyngor Dementia Gyfeillgar;
- (ii) Penodi'r Cynghorydd C. Andrews fel Pencampwr Dementia Gyfeillgar ar gyfer bwrdeistref Caerffili;
- (iii) anogir pob Aelod i ymgymryd â hyfforddiant Ffrindiau Dementia.

Diolchodd y Cynghorydd C. Andrews i'r Aelodau am eu cymeradwyaeth a mynegodd ei hymrwymiad tuag at gyflawni rôl Pencampwr Dementia Gyfeillgar.

14. HYSBYSIAD O GYNNIG - DATGANIAD CYNGOR CYSWLLT CYMRU AR GYFLOG MEWN LLYWODRAETH LEOL YNG NGHYMRU

Datganodd y Cynghorydd C. Andrews ddiddordeb personol, gan ei bod yn gweithio i'r sector cyhoeddus ar gyfer awdurdod lleol cyfagos a bod ganddi aelod o'r teulu sy'n gweithio i Gyngor Caerffili, ac arhosodd yn y Siambr wrth ystyried yr eitem.

Datganodd y Cynghorydd C. Bezzina ddiddordeb personol, gan ei bod yn gweithio i'r undeb llafur, ac arhosodd yn y Siambr wrth ystyried yr eitem.

Datganodd y Cynghorydd P. Marsden ddiddordeb personol, gan ei bod yn swyddog lleyg ar gyfer undeb llafur, ac arhosodd yn y Siambr wrth ystyried yr eitem.

Rhodddwyd ystyriaeth i'r adroddiad, a oedd yn manylu ar yr Hysbysiad o Gynnig canlynol a dderbyniwyd oddi wrth y Cynghorydd D.V. Poole a'i gefnogi gan y Cynghorwyr C. Gordon, Mrs B. Jones, S. Morgan a L. Phipps, mewn perthynas â datganiad Cyngor Cyswllt Cymru ar gyflog mewn llywodraeth leol yng Nghymru. Yn unol â Rheol 11 (3) y Cyfansoddiad, roedd y Maer wedi cytuno i ganiatáu i'r cynnig gael ei drin yn y Cyngor, heb ei drafod yn gyntaf mewn pwyllgor trosolwg a chraffu:-

"Cefnogir y penderfyniadau canlynol a gytunwyd gan Gyngor Cyswllt Cymru a Bwrdd Llywodraeth Leol Cymru ac felly,

- (i) gofynnir i'r Gymdeithas Llywodraeth Leol lloïo'n effeithiol Llywodraeth Ganolog i ariannu gweithredu Adolygiad Graddfa Gyflog y Cyd-gyngor Cenedlaethol a achoswyd gan effaith uniongyrchol y Cyflog Byw Cenedlaethol.
- (ii) anfonir llythyr at Lywodraethau Canolog a Chymru i ddarparu llywodraeth leol yng Nghymru gyda'r cyllid i sicrhau bod cynnydd cyflog teg, fforddiadwy a chynaliadwy yn cael ei wneud i weithlu llywodraethau lleol yng Nghymru.
- (iii) gofynnir i Gymdeithas Llywodraeth Leol Cymru weithio gyda'r undebau llafur i geisio cael cytundeb ariannu teg ar gyfer llywodraeth leol."

Ystyriodd yr Aelodau y rhesymau dros y Cynnig, a'r wybodaeth a ddarparwyd gan yr Aelod i gefnogi'r cynnig, ac yn dilyn trafodaeth ddyladwy, fe'i cytunwyd ac eiliwyd bod ei gynnwys yn cael ei gefnogi. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

PENDERFYNWYD cefnogi'r Hysbysiad o Gynnig am y rhesymau a gynhwysir yn yr adroddiad.

15. HYSBYSIAD O GYNNIG - CYFLENWAD TIR 5 MLYNEDD

Rhodddwyd ystyriaeth i'r adroddiad, a oedd yn manylu ar y Rhybudd o Gynnig canlynol a dderbyniwyd oddi wrth y Cynghorydd C.P. Mann a'i gefnogi gan y Cynghorwyr A. Angel, J. Taylor, J.E. Fussell, L. Binding, L.G. Whittle, P.J. Bevan, Mrs T. Parry ac R. Gough, mewn perthynas â mater cyflenwad tir 5 mlynedd. Yn unol â Rheol 11 (3) y Cyfansoddiad, roedd y Maer wedi cytuno i ganiatáu i'r cynnig gael ei drin yn y Cyngor, heb ei drafod yn gyntaf mewn pwyllgor trosolwg a chraffu:-

"Bod y cyngor hwn yn annog Ysgrifennydd Llywodraeth Cymru, Lesley Griffiths, i atal yr angen am gyflenwad tir 5 mlynedd ym Mwrdeistref Sirol Caerffili am y tro".

Nodwyd, yn dilyn cyfarfod y Cyngor ar 10fed Hydref 2017, fod y Cyngor wedi ysgrifennu at Lesley Griffiths, Ysgrifennydd y Cabinet dros yr Amgylchedd a Materion Gwledig, i annog Llywodraeth Cymru i osod moratoriwm ar TAN 1 (h.y. sut mae'r cyflenwad tir tai 5 mlynedd yn cael ei gyfrifo). Cyfeiriodd yr Aelodau at y pwysau a roddwyd ar y Cyngor yn deillio o ddiffyg cyflenwad tir 5 mlynedd, a arweiniodd at nifer o apeliadau cynllunio llwyddiannus gan ddatblygwyr tai yn ystod y misoedd diwethaf, ac anogodd y Cyngor i gynnal y momentwm wrth lobïo Llywodraeth Cymru ar y mater hwn.

Fe'i cytunwyd ac eiliwyd bod yr Hysbysiad o Gynnig yn cael ei gefnogi. Cynigiwyd gwelliant gan fod y Cyngor yn gofyn am gyfarfod ffurfiol gyda Llywodraeth Cymru ynglŷn â materion TAN 1, a mynychir gan ddirprwyaeth o Aelodau yn cynrychioli'r wardiau hynny yr effeithir arnynt fwyaf gan y materion hyn. Cytunodd symudwr y cynnig y gellid ymgorffori hyn yn ei gynnig.

Hysbyswyd yr Aelodau bod y llythyr mewn perthynas â TAN 1 ond wedi'i anfon at Lywodraeth Cymru yn ystod y deng niwrnod diwethaf ac y gallai fod yn gynamserol i ddilyn y mater o ystyried atal busnes cyfarfodydd llawn y Cynulliad yn ddiweddar. Awgrymwyd y gallai Aelodau ystyried a ddylid gofyn am gyfarfod â swyddogion y Cynulliad ynghylch y materion sy'n ymwneud â TAN 1 os na dderbynir ymateb gan Lywodraeth Cymru erbyn canol mis Rhagfyr. Cadarnhaodd symudwr y gwelliant ei fod yn fodlon gyda'r dull gweithredu hwn a awgrymwyd a diddymodd ei welliant. Yn dilyn trafodaeth ddyladwy, cytunodd symudwr y cynnig y gellid ymgorffori'r camau gweithredu a awgrymwyd yn ei gynnig.

Hysbyswyd yr Aelodau y cynhelir seminar cyn y Pwyllgor Cynllunio nesaf ar 6ed Rhagfyr 2017 a fydd yn cynnwys gwybodaeth ddefnyddiol am gyfrifiadau sy'n ymwneud â'r cyflenwad tir 5 mlynedd, a chafodd yr holl Aelodau eu hannog i fynychu. Dywedodd Aelod hefyd ei fod wedi ysgrifennu yn ddiweddar at Gomisiynydd Cenedlaethau'r Dyfodol Cymru i ofyn iddi archwilio'r enillion tymor byr yn erbyn buddiannau hir y safleoedd hynny a wrthodwyd ar gyfer datblygu cynllunio, ond nad oedd wedi derbyn ateb eto.

Ar ôl cytuno ac eilio'r Hysbysiad o Gynnig diwygiedig, drwy godi dwylo, cytunwyd yn unfrydol i gefnogi ei gynnwys a'r camau gweithredu a awgrymwyd.

PENDERFYNWYD am y rhesymau a gynhwysir yn yr adroddiad: -

- (i) cefnogi'r Hysbysiad o Gynnig diwygiedig;
- (ii) cysylltir y Cyngor â Llywodraeth Cymru i ofyn am gyfarfod ffurfiol mewn perthynas â materion TAN 1 os na dderbynnir ymateb i'r llythyr a anfonwyd yn flaenorol erbyn canol mis Rhagfyr.

16. YMCHWILIAD MEWNOL O UWCH SWYDDOG - DARPARIAETH ARIANNOL YCHWANEGOL

Datganodd y Cynghorwyr M. Adams, A. Angel, C. Gordon, J. Simmonds a J. Taylor ddiddordeb personol a rhagfarnol fel Aelodau'r Pwyllgor Ymchwilio a Disgyblu a gadawsant y cyfarfod wrth i'r eitem gael ei hystyried .

Atgoffodd y Prif Weithredwr Dros Dro yr Aelodau na ddylid cynnal unrhyw drafodaeth ynglŷn â'r ymchwiliad mewnol cyfredol a gyfeiriwyd ato yn yr adroddiad.

Rhodddwyd ystyriaeth i'r adroddiad a oedd yn ceisio cael cymeradwyaeth am ddarpariaethau ariannol ychwanegol mewn perthynas a'r ymchwiliad mewnol parhaus o Uwch Swyddog. Atgoffwyd yr aelodau o'r trefniadau dros dro presennol sydd mewn lle o fewn yr Awdurdod a sy'n deillio o'r ymchwiliad mewnol o dri Uwch Swyddog a'r costau cysylltiedig ychwanegol, a ariannwyd o ddarpariaethau a sefydlwyd gan ddefnyddio'r Gronfa Gyffredinol Wrth Gefn fel y'i cymeradwywyd gan y Cyngor.

Cymeradwywyd cytundebau setlo mewn perthynas â dau o'r Uwch Swyddogion mewn cyfarfod Arbennig o'r Cyngor ar 31ain Hydref 2017, ac mae'r setliadau hyn bellach yn dod â'r mater i ben ar gyfer y ddau unigolyn hyn. Fodd bynnag, bydd yn awr yn angenrheidiol ymgysylltu â Pherson Annibynnol Dynodedig mewn perthynas â'r honiadau sy'n gofyn am ymchwiliad ffurfiol mewn perthynas â'r Uwch Swyddog sydd ar ôl.

Yn seiliedig ar amcangyfrifon ariannol a gyflwynwyd i'r Cyngor ar 31ain Hydref 2017, rhagwelir y bydd costau cynnal yr ymchwiliad ffurfiol i'r un Uwch Swyddog yn £60mil ar gyfer y Person Annibynnol Dynodedig a £187mil ar gyfer costau cyfreithiol. Bydd angen hefyd sefydlu darpariaeth ariannol i gwrdd â chostau cyflog parhaus yr Uwch Swyddog sydd ar ôl tra bydd yr ymchwiliad ffurfiol yn cael ei gynnal. Ar hyn o bryd, argymhellir y dylai'r ddarpariaeth hon gynnwys y cyfnod o chwe mis o 1 Ionawr 2018 i 30 Mehefin 2018, sef cyfanswm o £93mil. Mae costau cyflog yr Uwch Swyddog ar gyfer Tachwedd a Rhagfyr 2017 eisoes wedi'u cynnwys gan ddarpariaethau a gymeradwywyd yn flaenorol.

Mae'r costau ychwanegol hyn yn gyfanswm o £340mil a byddant yn cael eu diwallu'n rhannol gan y £190mil sydd ar ôl o ddarpariaethau a gymeradwywyd yn flaenorol gan y Cyngor. Felly, gofynnwyd am gymeradwyaeth am ddarpariaeth ariannol arall o £150mil i'w ariannu o'r Gronfa Gyffredinol Wrth Gefn fel y manylwyd yn yr adroddiad.

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd bod yr argymhelliad yn yr adroddiad yn cael ei gymeradwyo. Trwy godi dwylo (ac wrth nodi bod 13 yn erbyn a 4 yn ymatal), cytunwyd ar hyn gan y mwyafrif a oedd yn bresennol.

PENDERFYNWYD, am y rhesymau a nodir yn yr adroddiad, ac i sicrhau bod digon o arian wedi'i neilltuo i gwrdd â chostau posibl y broses ymchwilio barhaus, pe na bai materion yn dod i ben erbyn 30ain Mehefin 2018, y bydd darpariaeth ariannol arall o £150mil yn cael ei ariannu o'r Gronfa Gyffredinol Wrth Gefn i dalu'r costau hyn.

17. TREFNIADAU CYTUNDEB Y PRIF WEITHREDWR DROS DRO AC YMGYNGHORI AR DREFNIADAU RHEOLI MEWNOL

Datganodd Chris Burns (Prif Weithredwr Dros Dro) a Steve Harris (Pennaeth Cyllid Corfforaethol Dros Dro) ddiddordeb (gan yr effeithir arnynt yn uniongyrchol gan yr adroddiad) a gadawsant y cyfarfod wrth i'r eitem hon gael ei hystyried.

Atgoffwyd yr Aelodau o'r gofyniad yn ôl y gyfraith i'r Cyngor gael Pennaeth Gwasanaeth Taledig, a phenodiad Chris Burns i'r swydd Prif Weithredwr Dros Dro ar 22ain Gorffennaf 2014 ar gcontract tymor penodol am gyfnod o 12 mis. Mae'r cytundeb dros dro wedi cael ei ymestyn sawl gwaith ac mae'n i fod i ddod i ben ar 31ain Rhagfyr 2017. Rhagwelir y bydd y cyfnod gyda'r Person Annibynnol Dynodedig o'r ymchwiliad mewnol a awgrymwyd uchod yn dod i benderfyniad cyflymach nawr mai dim ond un o'r Uwch Swyddogion sy'n ymwneud ag ef. Yn y cyfamser, mae angen ystyried cytundeb y Prif Weithredwr Dros Dro cyfredol ac a ddylid ei ymestyn ai peidio y tu hwnt i 31ain Rhagfyr 2017. Gofynnwyd i'r Cyngor felly ddirprwyo'r penderfyniad i ymestyn cytundeb y Prif Weithredwr Dros Dro i'r Arweinydd mewn ymgynghoriad â'r ddau Ddirprwy Arweinydd er mwyn darparu parhad parhaus i'r sefydliad.

Atgoffwyd yr aelodau hefyd o'r trefniadau dros dro sydd mewn lle mewn perthynas â'r Cyfarwyddwr Gwasanaethau Corfforaethol a'r Pennaeth Gwasanaethau Cyfreithiol/Swyddog Monitro, swyddi parhaol sydd bellach yn wag yn sgil cyfarfod y Cyngor ar 31ain Hydref 2017. Gofynnwyd i'r Cyngor felly ddirprwyo'r penderfyniad i ymestyn y trefniadau cytundeb dros dro ar gyfer y Cyfarwyddwr Gwasanaethau Corfforaethol a'r Pennaeth Gwasanaethau Cyfreithiol/Swyddog Monitro i'r Arweinydd mewn ymgynghoriad â'r ddau Dirprwy Arweinydd, a hefyd y penderfyniad o ran y recriwtio parhaol i'r swyddi hyn yn y tymor hir.

Gofynnodd yr Aelodau am eglurhad ynglŷn ag ystyr yr argymhellion, yn enwedig mewn perthynas â recriwtio tymor hir ar gyfer y swyddi parhaol sy'n wag, a mynegodd yr angen i benodi ar gyfer y swyddi hyn ar sail barhaol drwy'r Cyngor llawn a thrwy'r Pwyllgor Penodiadau. Esboniodd y swyddogion fod yr ail argymhelliad yn yr adroddiad yn gofyn am gymeradwyaeth i ddirprwyo'r estyniad o drefniadau cytundeb dros dro ar gyfer y Cyfarwyddwr Gwasanaethau Corfforaethol a'r Pennaeth Gwasanaethau Cyfreithiol/Swyddog Monitro, a byddai penodi i'r swyddi hyn yn ddarostyngedig i'r prosesau recriwtio cytunedig. Cadarnhawyd y byddai adroddiad pellach ar y swyddi hyn yn cael ei gyflwyno i'r Cyngor yn y dyfodol a hefyd y byddai Cyngor arbennig yn cael ei drefnu ym mis Rhagfyr i ystyried adroddiad ar y swydd Prif Weithredwr Dros Dro.

Fe'i cytunwyd ac eiliwyd bod yr argymhellion yn yr adroddiad yn cael eu cymeradwyo. Trwy godi dwylo (ac wrth nodi bod 2 ymataliad), cytunwyd ar hyn gan y mwyafrif yn bresennol.

PENDERFYNWYD am y rhesymau a gynhwysir yn yr adroddiad:

- (i) y penderfyniad i ymestyn cytundeb y Prif Weithredwr Dros Dro i gael ei ddirprwyo i'r Arweinydd mewn ymgynghoriad â'r ddau Dirprwy Arweinydd;
- (ii) y penderfyniad i ymestyn y trefniadau cytundeb dros dro ar gyfer y Cyfarwyddwr Gwasanaethau Corfforaethol a'r Pennaeth Gwasanaethau Cyfreithiol/Swyddog Monitro, ynghyd â'r penderfyniad o ran recriwtio parhaol tymor hir i'r swyddi hyn, i gael eu dirprwyo i'r Arweinydd mewn ymgynghoriad â'r ddau Dirprwy Arweinydd.

Ar yr adeg hon, dychwelodd Chris Burns a Steve Harris i'r cyfarfod.

18. PENODI'R DIRPRWY SWYDDOG MONITRO

Datganodd Richard Harris (Rheolwr Archwilio Mewnol) a David Marr (Dirprwy Swyddog Monitro, Cyngor Dinas Caerdydd) ddiddordeb (gan yr effeithir arnynt yn uniongyrchol gan yr adroddiad) a gadawodd y cyfarfod wrth i'r eitem hon gael ei hystyried.

Rhodddwyd ystyriaeth i'r adroddiad, a oedd yn gofyn am gymeradwyaeth yr Aelodau i ddynodi Dirprwy Swyddog Monitro dros dro i'r Awdurdod. Atgoffwyd yr Aelodau o'r gofyniad yn ôl y gyfraith i'r Awdurdod gael Swyddog Monitro mewn lle a bod ei swyddogaeth yn cael ei chyflawni gan Swyddog sy'n gallu dirprwyo ar ei ch/gyfer yn ei h/absenoldeb. Ar hyn o bryd, nid oes gan yr Awdurdod Ddirprwy Swyddog Monitro, ac oherwydd absenoldeb presennol Swyddog Monitro Dros Dro'r cyngor, mae angen gwneud trefniadau amgen i sicrhau bod y swyddogaeth hon yn cael ei chwmpasu'n ddigonol. Nodwyd, yn y rhan fwyaf o achosion, bod cynghorau'n tueddu i benodi eu Pennaeth Gwasanaethau Cyfreithiol neu uwch swyddog cyfreithiol arall fel Swyddog Monitro, er nad oes gofyn i'r Swyddog Monitro fod yn swyddog cyfreithiol.

Felly, cynigiodd yr adroddiad benodi Richard Harris (Rheolwr Archwilio Mewnol) fel Dirprwy Swyddog Monitro mewn modd dros dro, a'i fod yn dirprwyo yn absenoldeb y Swyddog Monitro Dros Dro hyd nes y bydd yr Awdurdod yn adolygu'r strwythur yn y dyfodol o'r gwasanaeth cyfreithiol ac yn gallu sefydlu trefniadau parhaol a ddylai gynnwys darpariaeth i ddirprwy

weithredu yn absenoldeb y Swyddog Monitro. Yn ogystal, roedd yr adroddiad yn gofyn am gymeradwyaeth i'r Cyngor ymrwymo i gytundeb lefel gwasanaeth gyda Chyngor Dinas Caerdydd, lle bydd eu Dirprwy Swyddog Monitro (Mr David Marr) ar gael i roi cyngor i Mr Harris os bydd angen ac i Swyddogion ac Aelodau eraill os bydd angen.

Yn ystod y drafodaeth ddilynol, codwyd pryderon ynghylch y costau posibl y gellid eu codi drwy'r cytundeb lefel gwasanaeth. Derbyniwyd ymholiadau oddi wrth Aelodau ynghylch addasrwydd y penodiad arfaethedig, a fyddai'r Rheolwr Archwilio Mewnol yn parhau i ymgymryd â'i swydd barhaol yn ogystal â'r swydd Dirprwy Swyddog Monitro, ac a allai fod gwrthdaro diddordebau posibl rhwng y ddwy rôl. Mynegodd Aelod bryderon ynghylch diplomyddiaeth yr adroddiad mewn perthynas â staff y Gwasanaethau Cyfreithiol, gofynnodd am eglurhad ynghylch amserlenni ac awdurdodaeth y cytundeb lefel gwasanaeth gyda Chyngor Dinas Caerdydd, a holodd am hyd bwriedig y penodiad dros dro arfaethedig. Gofynnodd yr Aelod hefyd a ystyriwyd cynnig y swydd fel cyfle secondiad i awdurdodau lleol eraill a holodd am y rhesymeg dros ddewis y darparwr cytundeb lefel gwasanaeth.

Pwysleisiodd y Prif Weithredwr Dros Dro brys y sefyllfa i'r Aelodau a'u hatgoffa y dylai'r Cyngor fod â Swyddog Monitro mewn lle er mwyn cydymffurfio â'r ddeddfwriaeth berthnasol. Roedd hefyd yn cydnabod yr angen am ddirprwy parhaol ac eglurodd y rhagwelir mai dim ond am gyfnod byr iawn y bydd y penodiad dros dro hwn. Cadarnhaodd y byddai Mr Harris yn cymryd y rôl yn ychwanegol at ei ddyletswyddau Archwilio cyfredol, ond mae rôl y Dirprwy Swyddog Monitro yn cynnwys set benodol o ddyletswyddau statudol ac nid yw'n swydd amser llawn ar wahân. Eglurwyd bod ystyriaeth wedi'i rhoi tuag at gynnig y rôl fel cyfle secondiad a chysylltwyd â dau awdurdod ynglŷn â'r mater hwn, ond daethpwyd i'r casgliad nad oedd angen cynnig cyfle secondiad oherwydd natur y rôl.

Hysbyswyd yr aelodau nad yw'n bosibl diffinio pa mor gyfyngedig y bydd y cytundeb lefel gwasanaeth yn ei natur, er na ragwelir y bydd cryn dipyn o oriau'n cael eu cronni. Pe bai'r sefyllfa bresennol yn parhau i'r Flwyddyn Newydd, yna gofynnir i'r Cyngor ystyried adroddiad pellach ar y mater. Eglurwyd nad yw manylion y cytundeb wedi eu cadarnhau eto a dim ond y gyfradd fesul awr y cytunwyd arni hyd yma.

Ailadroddodd y Prif Weithredwr Dros Dro natur dros dro'r sefyllfa a phwysigrwydd sicrhau bod pob mesur diogelu statudol yn ei le i ddiogelu'r Awdurdod. Cadarnhawyd na fyddai gwrthdaro diddordebau rhwng rolau'r Rheolwr Archwilio Mewnol a'r Dirprwy Swyddog Monitro gan fod y ddwy rôl yn cyflenwi ei gilydd a bod ganddynt swyddogaethau tebyg. Cyfeiriodd y Prif Weithredwr Dros Dro hefyd at brofiad sylweddol Mr Harris fel Swyddog Archwilio a'r lefel uchel o atebolrwydd sy'n gysylltiedig â'r rôl Monitro, ac eglurodd fod ystyriaeth wedi cael ei rhoi i benodi aelod o staff o'r Gwasanaethau Cyfreithiol i ymgymryd â'r rôl. Fodd bynnag, ar ôl ymgynghori â staff o fewn yr adran, penderfynwyd y byddai wedi bod yn annheg disgwyl i unrhyw aelod penodol o staff ymgymryd â'r cyfrifoldeb hwn ar hyn o bryd.

Mewn ymateb i ymholiad Aelod, cadarnhawyd y bydd cost y cytundeb lefel gwasanaeth yn cael ei thalu o gyllideb y Gwasanaethau Cyfreithiol. Pe bai'r sefyllfa'n parhau i'r Flwyddyn Newydd, bydd adroddiad pellach yn cael ei gyflwyno i'r Cyngor. Pwysleisiodd y Prif Weithredwr Dros Dro hefyd werth y mesurau hyn mewn perthynas â darparu'r mesurau diogelu angenrheidiol i'r Cyngor i sicrhau bod gofynion statudol yn cael eu bodloni.

Mynegodd yr Aelodau eu dymuniadau gorau i Mrs Gail Williams (Pennaeth Gwasanaethau Cyfreithiol a Swyddog Monitro Dros Dro) am adferiad cyflym.

Fe'i cytunwyd ac eiliwyd bod yr argymhellion yn yr adroddiad yn cael eu cymeradwyo. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

PENDERFYNWYD am y rhesymau a gynhwysir yn yr adroddiad:

- (i) Enwebir Mr Richard Harris, Rheolwr Archwilio Mewnol, fel Dirprwy Swyddog Monitro'r Cyngor am gyfnod dros dro, a'i fod yn dirprwyo pe bai'r Swyddog Monitro Dros Dro presennol y cyngor yn absennol ar unrhyw adeg;
- (ii) Mae'r Cyngor yn ymrwmo i gytundeb lefel gwasanaeth gyda Chyngor Dinas Caerdydd i ddarparu cefnogaeth i Mr Harris, ac i'r Awdurdod yn gyffredinol yn ôl yr angen, i gefnogi'r trefniant hwn.

19. CWESTIYNAU A DDERBYNIWYD O DAN REOL GWEITHDREFN 10(2)

Ni chyflwynwyd unrhyw gwestiynau dan Reol Gweithdrefn 10 (2).

20. GWASANAETH CAROLAU NADOLIG Y MAER

Wrth gloi'r cyfarfod, gwahoddodd y Maer yr Aelodau i'w Wasanaeth Carolau Nadolig, a gynhelir ddydd Mercher 29ain Tachwedd 2017 yn Ysgol Gyfun Rhymni.

Terfynwyd y cyfarfod am 6.25 p.m.

Wedi'i gymeradwyo fel cofnod cywir ac yn ddarostyngedig i unrhyw ddiwygiadau neu gywiriadau a gytunwyd a'u cofnodi yng nghofnodion y cyfarfod a gynhaliwyd ar 23ain Ionawr 2018, fe'u llofnodwyd gan y Maer.

MAER

Gadewir y dudalen hon yn wag yn fwriadol



CYFARFOD CYNGOR ARBENNIG

COFNODION Y CYFARFOD A GYNHALIWDYD YN NHŶ PENALLTA, YSTRAD
MYNACH AR 5ED RHAGFYR 2017 AM 5.00PM

YN BRESENNOL:

Y Cynghorydd J.Bevan - Maer
Y Cynghorydd M.Adams - Dirprwy Faer

Cynghorwyr:

C. Bezzina, L. Binding, A. Collis, S. Cook, D. Cushing, C. Cuss, M. Davies, D.T. Davies, K. Dawson, K. Etheridge, M. Evans, A. Farina-Childs, Ms E. Forehead, A. Gair, Ms J. Gale, N. George, C. Gordon, R.W. Gough, D.T. Hardacre, L. Harding, D. Harse, D. Havard, A. Hussey, M. James, V. James, L. Jeremiah, G. Johnston, Mrs B. Jones, S. Kent, G. Kirby, Mrs A. Leonard, Ms P. Leonard, C.P. Mann, S. Morgan, Mrs G. Oliver, B. Owen, T. Parry, Mrs L. Phipps, D.V. Poole, Mrs D. Price, J. Pritchard, J. Ridgewell, J.E. Roberts, Mrs M.E. Sargent, J. Scriven, J. Simmonds, S. Skivens, Mrs E. Stenner, J. Taylor, C. Thomas, R. Whiting, L G. Whittle, T. Williams a W. Williams.

Ar y cyd gyda:

C. Burns (Prif Weithredwr Dros Dro), R. Harris (Pennaeth Archwilio Mewnol a Dirprwy Swyddog Monitro), S. Harris (Pennaeth Cyllid Corfforaethol Dros Dro), D. Marr (Dirprwy Swyddog Monitro – Cyngor Dinas Caerdydd) ac C. Evans (Swyddog Gwasanaethau Pwyllgor).

1. TREFNIADAU FFILMIO GWE-GAMERA A PHLEIDLEISIO

Atgoffodd y Prif Weithredwr Dros Dro y rheini oedd yn bresennol fod y cyfarfod yn cael ei ffilmio a byddai'n cael ei ddarparu ar gyfer y cyhoedd yn fyw a'i archifo drwy wefan y Cyngor. Dywedodd y byddai penderfyniadau yn cael eu gwneud drwy godi dwylo.

2. YMDDIHEURIADAU

Derbyniwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr Mrs E. Aldworth, Mrs C. Andrews, A. Angel, P. Bevan, W. David, N. Dix, C. Elsbury, C. Forehead, J. Fussell, A. Higgs, Mrs P. Marsden, Mrs B. Miles, D. Preece, R. Saralis, G. Simmonds, A. Whitcombe, B. Zaplatynski a D. Street (Cyfarwddwr Corfforaethol– Gwasanaethau Cymdeithasol) a Mrs C. Harry (Cyfarwyddwr Corfforaethol – Cymunedau).

3. DATGANIADAU O DDIDDORDEB

Roedd Mr D. Street (Cyfarwyddwr Corfforaethol – Gwasanaethau Cymdeithasol) a Mrs C. Harrhy (Cyfarwyddwr Corfforaethol – Cymunedau yn datgan diddordeb yn agenda eitem 3 – Dynodiad o Bennaeth Gwasanaeth Cyflogedig Dros Dro ac nid oeddent yn bresennol yn ystod y cyfarfod.

4. CYHOEDDIAD GAN YR ARWEINYDD

Fe wnaeth yr Arweinydd, y Cynghorydd D.V. Poole, wrth nodi'r cyhoeddiad diweddar y bydd y Prif Weithredwr Dros Dro, Mr Chris Burns yn gadael yr Awdurdod ar ddiwedd Rhagfyr, dalu teyrnged i'r Prif Weithredwr Dros Dro. Nodwyd fod Mr Burns wedi ymuno â'r Awdurdod ym mis Medi 2014, ar benodiad dros dro, yn ystod cyfnod anodd iawn ac wedi "sefydlogi pethau", ac am hyn gwnaeth yr Arweinydd, a'r Cyngor ddiolch iddo'n ddiffuant.

Ategwyd teimladau o ddiolch gan Arweinydd Plaid Cymru a'r Grŵp Annibynnol, a diolchodd y Cyngor i'r Prif Weithredwr Dros Dro am ei waith caled, ei gymorth a'i gefnogaeth a dymunwyd yn dda iddo yn y dyfodol.

Diolchodd Mr Burns i'r Arweinwyr am eu sylwadau a phwysleisio ei fod wedi bod yn anrhydedd mawr i gael ei benodi. Gan gydnabod yr amgylchiadau heriol pan gafodd ei benodi, tynnodd Mr Burns sylw at nifer o ganlyniadau cadarnhaol i'r heriau a gyflawnwyd yn ystod ei amser fel Prif Weithredwr Dros Dro, er enghraifft cyflwyno cyllidebau cytbwys, cyflawniadau o fewn y Gyfadran Addysg, gyda 3 ysgol newydd yn cael ei hadeiladu at safon uchel ac ar amser ac o fewn y gyllideb, y gwaith partneriaeth sydd wedi'i sefydlu gyda phrifathrawon uwchradd a'r gwelliannau a wnaed o fewn tablau cynghrair yr ysgol.

ADRODDIAD Y SWYDDOGION

Rhoddwyd ystyriaeth i'r adroddiadau canlynol.

5. DYNODIAD O BENNAETH GWASANAETH CYFLOGEDIG

Rhoddwyd ystyriaeth i adroddiad, a oedd yn argymhell penodi Pennaeth Gwasanaeth Cyflogedig /Prif Weithredwr Dros Dro.

Nodwyd bod Deddf Llywodraeth Leol a Thai 1989 yn gofyn bod awdurdod lleol perthnasol yn dynodi swyddog fel Pennaeth Gwasanaeth Cyflogedig. O fewn y Cyngor, mae'r cyfrifoldeb hwn yn cael ei roi i'r Prif Weithredwr. Rhaid i'r penodiad gael ei wneud gan y Cyngor Llawn.

Nodwyd, ers Medi 2014, fod Mr Chris Burns wedi cael ei gyflogi fel Prif Weithredwr Dros Dro, wedi'i gyflogi ar gyfres o gytundebau o ddeuddeg mis. Ar ddiwedd y cytundeb 12 mis diweddaraf ym mis Awst 2017, a ymestynnwyd gan y Cyngor am gyfnod pellach tan 31ain Rhagfyr 2017. Mae'n angenrheidiol i'r Cyngor ddynodi Pennaeth Gwasanaeth Cyflogedig o'r dyddiad hynny. Mae Mr Burns wedi nodi nad yw'n dymuno ymestyn y cytundeb hwn am gyfnod pellach ac felly mae'n angenrheidiol i'r Cyngor ddynodi person arall i gyflawni'r rôl hon.

Roedd yr adroddiad yn argymhell bod Mrs Christina Harrhy, Cyfarwyddwr Corfforaethol Cymunedau, yn cael ei ddynodi'n Bennaeth Gwasanaeth Cyflogedig/ Prif Weithredwr Dros Dro am gyfnod o chwe mis.

Gofynnodd Aelod am eglurhad ar ôl-lenwi swyddi perthnasol o fewn y Swyddfa Weithredol er mwyn sicrhau bod digon o Uwch Swyddogion wedi'u penodi i gwrdd â gofynion llwyth gwaith ac, yn ogystal, sut y byddai'r swyddi hyn yn cael eu hariannu. Esboniodd y Swyddogion, pe bai'r penodiad yn cael ei gytuno, byddai'r Swyddog yn ystyried y strwythur staffio a byddai trefniadau perthnasol yn cael eu gwneud. Yn ogystal, gofynnwyd i'r Aelodau nodi y byddai ôl-lenwi swyddi yn cael eu diwallu o'r gyllideb sylweddol sydd mewn lle ar gyfer staffio yn yr Adran honno, ac felly ni fyddai unrhyw ofyniad i ddefnyddio cronfeydd wrth gefn.

Bu'r Aelodau'n trafod yr argymhellion yn yr adroddiad ac wrth nodi bod Swyddogion yn ymwybodol o fwradau'r Prif Weithredwyr Dros Dro i adael yr Awdurdod ar ddiwedd y flwyddyn, gofynnodd am eglurhad ynghylch a oedd Llywodraeth Cymru (LIC) neu Gymdeithas Llywodraeth Leol (CLILC) Cymru wedi cael eu hymgyngori ar y penodiad, ac a oeddent wedi gwneud unrhyw argymhellion mewn perthynas â Swyddogion i lenwi'r rôl yn y cyfamser. Cadarnhawyd bod ymgynghoriad wedi'i gynnal gyda LIC a nad oedd unrhyw wrthwynebiad i'r penodiad.

Yn dilyn dadl fanwl, cynigwyd ac eiliwyd y dylid cytuno ar yr argymhellion o fewn Adroddiad yr Arweinwyr.

Cynigiwyd ac eiliwyd gwelliant bod y Penodiad yn cael ei ohirio a bod dull yn cael ei wneud i LIC a CLILC.

Yn ystod y ddadl ddilynol, ac wrth godi pryderon ynghylch y trefniadau Dros Dro cyfredol sydd mewn lle, ac wrth gydnabod brys y penodiad, cynigiodd Aelod y dylid gwneud y penodiad ar sail 3 mis yn y lle cyntaf; gan fod y fath newid yn cael ei gynnig a'i eilio y dylid gwneud y Penodiad ar sail 3 mis.

Wrth gymryd y newid, drwy godi dwylo cafodd hyn ei golli. Drwy godi dwylo, cafodd y newid pellach hefyd ei golli. Yna bu'r Aelodau'n ystyried y cynnig a thrwy godi dwylo (ac wrth nodi bod yna 1 ymataliad) cytunwyd gyda'r mwyafrif yn bresennol.

PENDERFYNWYD am y rhesymau a gynhwysir yn adroddiad y Swyddog: -

- (i) bod gofynion y swydd, fel y nodwyd yn Atodiad 1 o'r adroddiad yn cael ei gymeradwyo;
- (ii) Bydd Mrs Christina Harrhy yn cael ei dynodi'n Bennaeth Gwasanaeth Cyflogedig / Prif Weithredwr Dros Dro am gyfnod o chwe mis ar y telerau a amlinellwyd yn yr adroddiad.
- (iii) y penodiad dros dro yn cael ei wneud ar bwynt cyntaf y raddfa gyflog berthnasol a'i osod ar y pwynt hwnnw heb unrhyw gynnydd;
- (iv) Byddai Mrs Christina Harry yn cael ei dynodi fel Swyddog Gofrestru Etholiadau a Chanlyniadau Dros Dro.

Terfynwyd y cyfarfod am 5.28pm

Wedi'i gymeradwyo fel cofnod cywir ac yn amodol ar unrhyw newidiadau neu gywiriadau a gytunwyd ac a gofnodwyd yng nghofnodion y cyfarfod a gynhaliwyd ar 23ain Ionawr 2018 ac fe'u llofnodwyd gan y Maer.

Gadewir y dudalen hon yn wag yn fwriadol



COUNCIL – 23RD JANUARY 2018

SUBJECT: FREE CHRISTMAS PARKING PROPOSAL FOR CAERPHILLY TOWN

REPORT BY: CORPORATE DIRECTOR - COMMUNITIES

- 1.1 The attached report was considered as an urgent item by Cabinet on 15th November 2017.
- 1.2 The Constitution requires that any decision taken as a matter of urgency must be reported to the next available meeting of Council, giving the reasons for its urgency. Therefore the report is presented to Council for Members' information, due to the unique set of circumstances that resulted from the highway improvement works at Pwllypant roundabout.
- 1.3 The recommendations of the report were considered and approved by Cabinet.
- 1.4 Members are asked to note the recommendations of the report and Cabinet decision.

Author: M. Lloyd, Acting Head of Engineering Services

Appendix: Report to Cabinet – 15th November 2017.



CABINET – 15TH NOVEMBER 2017

SUBJECT: FREE CHRISTMAS PARKING PROPOSAL FOR CAERPHILLY TOWN

REPORT BY: CORPORATE DIRECTOR - COMMUNITIES

1. PURPOSE OF REPORT

- 1.1 To seek Cabinet approval to introduce a 2 hour free parking period in all Caerphilly town pay and display car parks for two weeks in the run up to Christmas 2017.

2. SUMMARY

- 2.1 In order to demonstrate the Council's continuing support for traders in Caerphilly town in light of the impact of the ongoing A468/A469 Pwllpant roundabout highway improvement works and the still challenging economic climate, it is proposed to introduce the 2 hour free parking period in the town's pay and display car parks for two weeks in the run up to Christmas 2017 in an effort to support and increase trade in the town.

3. LINKS TO STRATEGY

- 3.1 The report links to the Council's priority to ensure that communities are safe, green and clean places to live and to improve residents' quality of life.
- 3.2 The recommended course of action contributes to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015:
- *A prosperous Wales*
 - *A resilient Wales*
 - *A Wales of cohesive communities*
 - *A globally responsible Wales.*

4. THE REPORT

- 4.1 Construction of the A468/A469 Pwllpant roundabout highway improvement commenced on the 9th October 2017 and is programmed to take 12 months to complete. After the first few days of significant disruption to traffic, the increase in journey times has reduced significantly to generally 10-15 minutes at peak times. However, traders continue to express concern about the reduction in footfall and trade, and in particular the potential impact on the Christmas trade which is one of the busiest times for most traders. The impact of the temporary traffic management is under review and further mitigation measures are being considered.

- 4.2 The Cabinet acknowledges the ongoing pressures facing traders in the Caerphilly County Borough owing to the ongoing challenging economic climate and the potential impact of the highway improvement works on Caerphilly town in particular. Every opportunity must be taken to encourage shoppers and visitors to come into the town, particularly during the Christmas period. In previous years a 2 hour free parking for a two week period in the run-up to Christmas was introduced and was well received as part of the Council's support to increase trade in the borough (last introduced in 2011).
- 4.3 During the Christmas period the car parks are full for the majority of the day and demand for parking is at its highest at this time of year. Free parking up to 2 hours (with no return for 2 hours) in Caerphilly town, whilst diminishing some turnover, will ensure that there is turnover of car parking spaces; that commuter and worker parking is discouraged from the main car parks; and that there is general availability for shoppers and visitors to the town in the car parks most suited for their needs. Any users wishing to stay for longer than 2 hours will be required to pay the normal tariff (i.e. 3 hours and over).
- 4.4 To ensure compliance with the 2 hour free parking with no return for 2 hours a higher level of enforcement will be required at the most heavily used short stay sites. It will be important to ensure adequate signage is provided to avoid confusion with users. To control the free car parking users will still be required to display a ticket otherwise they may be issued with an excess charge notice. The early stages of this period will need to be monitored to determine how motorists react to the changes.
- 4.5 Given the practicalities of implementing this proposal just before the statutory holidays, it is proposed that the free parking will commence in Caerphilly town on Saturday 9 December 2017 until Saturday 23 December 2017.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 As a "one off" short term measure the proposal is not expected to have a long term impact, but does contribute to the Well-being Goals as set out in Links to Strategy above.

6. EQUALITIES IMPLICATIONS

- 6.1 An EIA screening has been completed in accordance with the Council's Strategic Equality Plan and supplementary guidance. No potential for unlawful discrimination and/or low level or minor negative impact has been identified, therefore a full EIA has not been carried out.

7. FINANCIAL IMPLICATIONS

- 7.1 The cost of implementing the proposal borough wide in 2011 was approximately £30,000 but since that time usage of the car parks has remained similar and there has been no increase in the parking tariffs. To implement the free parking proposals in Caerphilly town in 2017 it is estimated to cost the Council around £5-10,000 (covering loss of income, legal and implementation costs). This cost will be met from existing Engineering Services budgets.

8. PERSONNEL IMPLICATIONS

- 8.1 None.

9. CONSULTATIONS

- 9.1 All responses from consultations have been incorporated in the report.

10. RECOMMENDATIONS

- 10.1 Cabinet are asked to approve the implementation of free parking in Caerphilly town for up to 2 hours with no return for 2 hours in the two weeks before Christmas 2017.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 As described in 4.1 – 4.2.

12. STATUTORY POWER

- 12.1 Road Traffic Regulation Act 1984.

13. URGENCY

- 13.1 This report is urgent on the basis that Caerphilly town businesses have cited that the Pwllpant Roundabout improvement works have had a detrimental impact on their trading figures as a result of reduced footfall and visitor numbers within the town. A significant amount of their annual trade is undertaken in the run up to Christmas.
- 13.2 In accordance with the Council's Constitution the Mayor has agreed that the decision proposed is reasonable and has agreed that the decision should be treated as exempt from Call in.

Author: Clive Campbell - Transportation Engineering Manager
Consultees: Cllr David Poole, Leader of the Council
Cllr Sean Morgan, Deputy Leader and Cabinet Member for Economy, Infrastructure, Sustainability and Wellbeing and Future generations Champion
Cllr John Bevan, Mayor
Chris Burns, Interim Chief Executive
Christina HARRY, Corporate Director - Communities
Steve Harris, Interim Head of Corporate Services
Marcus Lloyd, Acting Head of Engineering Services
Anwen Cullinane, Senior Policy Officer – Equalities & Welsh Language
Mike Eedy, Finance Manager
Shaun Watkins, HR Service Manager
Dean Smith, Principal Engineer (Traffic Management)



COUNCIL – 23RD JANUARY 2018

SUBJECT: WLGA CHARTER FOR MEMBER SUPPORT AND DEVELOPMENT

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151

- 1.1 The report was considered by the Democratic Services Committee on the 23rd November 2017.
- 1.2 Having considered the report and the Charter requirements as detailed within the submission pro-form in Appendix 1 of the report the Democratic Services Committee unanimously recommended that Council approve the proposal that this Council re-affirms its commitment to the Wales Charter for Member Support and Development.
- 1.3 Members are invited to consider the report and the above recommendation.

Author: E. Sullivan, Democratic Services Officer, Ext 4420.

Appendix: Democratic Services Committee Report – 23rd November 2017



DEMOCRATIC SERVICES COMMITTEE – 23RD NOVEMBER 2017

SUBJECT: WLGA CHARTER FOR MEMBER SUPPORT AND DEVELOPMENT

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER

1. PURPOSE OF REPORT

- 1.1 To seek the views and endorsement of the Democratic Services Committee on the proposed commitment to renew the Wales Charter for Member Support and Development prior to seeking the approval of Council to reapply for charter status.

2. SUMMARY

- 2.1 The report seeks Member endorsement to continue operating Member support and development activities in accordance with the WLGA's Wales Charter for Member Support and Development. The Charter is a public statement and quality standard benchmark for delivering effective Member support and development

3. LINKS TO STRATEGY

- 3.1 Member support and development opportunities assist Members to discharge their community leader, decision-making and scrutiny roles effectively. It contributes to all seven Wellbeing Goals within the Wellbeing of Future Generations Act (Wales) 2015 as it seeks to support and develop those roles where Councillors will be called upon to make recommendations and decisions that will impact on future generations.

- *A prosperous Wales*
- *A resilient Wales*
- *A healthier Wales*
- *A more equal Wales*
- *A Wales of cohesive communities*
- *A Wales of vibrant culture and thriving Welsh language*
- *A globally responsible Wales*

4. THE REPORT

- 4.1 Caerphilly County Borough Council was the first in Wales to be awarded the Wales Charter for Member Support and Development in 2007 which has since been successfully renewed twice in 2011 and 2014. The Charter aims to develop, recognise and share good practice in the support and development of elected Members.
- 4.2 The Charter was developed by the WLGA, in partnership with Members and Officers from across Wales. Each section of the Charter contains specific actions to be undertaken. It is divided into the following 4 sections:

- Members roles and responsibilities
- Members development
- Member support
- Member facilities

4.3 The Charter renewal application process requires the compilation of a portfolio of evidence against each of the four sections and a self-assessment made against an establish criteria. The self-assessment establishes the Charter requirement, description of the Authority approach and action which is then cross referenced to the supporting evidence. A full list of the Charter requirements is attached at Appendix 1.

4.4 Following the result of this submission and assessment, additional evidence may be requested from the WLGA or alternatively, the Charter will be awarded.

5. WELL-BEING OF FUTURE GENERATIONS

5.1 The renewal of the Wales Member Charter for Member for Support and Development contributes to the Wellbeing Goals as set out in the 'Links to Strategy' above. It is consistent with the five ways of working as defined within the sustainable development principal in the Act in that by providing a benchmark for Member Support and Development it better prepares Councillors for their role as decision makers and scrutineers. A role that requires them to make decisions and recommendations that will impact the long and short terms needs of Caerphilly County Borough residents; enable them to confidently scrutinise, challenge and hold to account, better assess appropriate interventions and provide them with the skills required to work collaboratively and nurture their understanding of the importance of community involvement.

6. EQUALITIES IMPLICATIONS

6.1 An EqlA is not needed because the issues covered have previously been considered by the Council.

7. FINANCIAL IMPLICATIONS

7.1 There is a specific budget allocated to fund Member development activities.

8. PERSONNEL IMPLICATIONS

8.1 There are no personnel implications arising from this report.

9. CONSULTATIONS

9.1 There are no consultation responses, which have not been incorporate into the report.

10. RECOMMENDATIONS

10.1 Members are asked to recommend that Council re-affirm their commitment to the Wales Charter for Member Support and Development.

11. REASONS FOR THE RECOMMENDATIONS

11.1 To provide an agreed recognised standard of Member support and development.

12. STATUTORY POWER

12.1 The Local Government Act 2000.

12.2 Local Government (Wales) Measure 2011.

Author: Emma Sullivan, Interim Scrutiny Officer (sullie@caerphilly.gov.uk)
Consultees: Cath Forbes-Thompson, Interim Head of Democratic Services
Gail Williams, Interim Head of Legal Services and Monitoring Officer
Nicole Scammell, Interim Head of Corporate Services and Section 151 Officer
Councillor Barbara Jones, Cabinet Member for Finance Performance and Governance
Councillor Colin Mann, Chair of Democratic Services Committee

Appendices:
Appendix 1 The Wales Charter for Member Support and Development

**A Self Assessment
Pro-forma for the Standard Level
Charter**

A. Member Roles and Responsibilities	Charter Requirement	Charter Expansion and Clarification	Description of authority approach and actions	References to supporting evidence enclosed
<p>1. Members are supported with role descriptions.</p> <p style="text-align: center;">Page 26</p>	<p>Role descriptions are adopted for the:</p> <ul style="list-style-type: none"> • Leader • Deputy Leader • Cabinet Members • Scrutiny Members • Scrutiny Chairs • Scrutiny Vice Chairs • Scrutiny Co-optees • Chairs of statutory committees • Chair of the Audit Committee • Members of Audit Committee • Chair of Democratic Services • Member of Democratic Services • Ward Member, including community leadership and case work 	<p>What does adopted mean?</p> <p>Role descriptions exist and have been formally adopted for all the roles listed.</p> <p>There is no need at this level for members to evidence that they perform the roles outlined in the descriptions but they should understand what their role is and what is expected of them. What can be defined as a role description?</p> <p>See</p> <ul style="list-style-type: none"> ▪ the WLGA model role descriptions for Welsh Authorities and 		

	<ul style="list-style-type: none">• Chair of Standards committee• Member of Standards Committee• Leader of the Opposition• Member Champion <p>Guidance is provided to members on their role on outside bodies.</p>	<ul style="list-style-type: none">▪ the WLGA document <i>The Role of Members in Collaboration</i> and▪ The Model Role description for a Scrutiny Co optee Appendix A local Government (Wales) Measure 2011 <p>Outside Bodies Where members are responsible for formally representing the authority or making decisions that could impact on the authority or have legal obligations as - for example trustees of an organisation, they should be provided with a role description. In all instances members should be provided with guidance on their role on the outside body. Officers</p>		
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		should secure (where available) terms of reference from outside bodies.		
2. Members are supported in undertaking their duties according to high standards of conduct.	All members are provided with training and development in the detail of the local code of conduct, taking into account any changes in the model or local codes as they emerge.	What can be interpreted as training and development? Any activities which help members understand what the code is and how they need to work within it. This could include written guidance, induction sessions, workshops, Q&A sessions.		
3. Members are supported in understanding their roles and responsibilities as set out in the Constitution.	All members have received training on and understand the contents of the constitution, including: <ul style="list-style-type: none"> • the roles, responsibilities and limits to the roles of committees • the role of individual members and officers • Member/officer 	Training has been made available to all members and take up of this has been high. The constitution sets out the roles and responsibilities of every committee and broadly the role of the key players at each committee, for example chairs, support officers and regular/key		

	<ul style="list-style-type: none"> protocols meeting practice standing orders rules of debate 	<p>participants.</p> <p>Role descriptions may be in the constitution or as a separate document but should be formally adopted and valued.</p>		
B. Member Development				
<p>B1. A member learning and development strategy has been adopted.</p> <p>Page 29</p>	<p>A local member development strategy is in place. The strategy sets out the approach that the authority and the Democratic Services Committee takes to member development. It includes:</p> <ul style="list-style-type: none"> a commitment to and methodology for undertaking development needs analyses through a PDR scheme or TNA for those members not requesting a PDR, which identifies the local and national, collective 			

and individual development needs of all members.

- a commitment to and methodology for developing members according to the needs of the organisation.
- a commitment to and methodology for creating personal development plans for all members.
- a methodology for responding to the development needs of members identified in their personal support and development reviews or TNAs.

<p>B2. Arrangements are in place for <u>all</u> members to be offered a PDR.</p>	<p>Personal support and development reviews which are:</p> <ul style="list-style-type: none"> • based on role descriptions • contribute to personal development plans • are conducted by senior members or other deemed suitably qualified as set out in the Measure guidance • are <u>made available</u> for all members and <u>must</u> be undertaken by members in a receipt of a senior/civic salary. <p>Note, although the measure does not require the leader to undertake a review, the Charter does. The Charter requires that all members in receipt of a senior salary undertake this.</p>	<p>What is a PDR? An opportunity for a member to discuss with any senior member or other suitably qualified person their own requirements for training and development.</p> <p>This should include some examination of current duties as set out in the role descriptions listed above and may include some self or supported reflection on current performance as a starting point. The outcomes of the discussion should feed into a personal development plan held by the member with the required development activities and also be recorded by the authority so that development activities can be</p>		
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	<p>The Measure is voluntary but for all members.</p>	<p>arranged to support every members needs.</p> <p>The WLGA document 'Guidance for Authorities Planning to Implement Personal Development Reviews for Member' provides guidance in this area.</p> <p><u>Anyone</u> conducting reviews should have received training in their purpose and methodology.</p>		
<p>B3. A development programme for councillors is in place</p>	<p>An annual development programme informed by the member development</p>	<p>There is an annual programme of events and learning opportunities for</p>		

with a mechanism for its annual review.

All councillors are made aware of, guided to and are able to access the development activities equally.

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strategy is in place

- The annual development programme is planned and publicised in advance.
- Members are made aware of development opportunities provided in response to their needs.

The timings and settings of activities are varied to enable equal access by all, including those members who are working, are carers or have child care responsibilities.

members both collectively and individually. This programme is informed by the organisational priorities set out in the strategy and in any requirements identified in the personal development plans which emerge from PDRs and TNAs. The programme should be developed by relevant officers and members for example the DSC/MDWG/MD Champion, DS/HR officers and directors/service heads. The programme includes 'specialist' areas of development reflecting the needs of members in developing skills and understanding in both corporate governance and thematic or service areas.

The programme is provided to members

		<p>giving sufficient notice for attendance.</p> <p>Members are notified of specific events in which they have expressed an interest.</p> <p>The programme is designed to offer choice or variety of opportunities to attend.</p>		
<p>B4. Prospective candidates, candidates and new members are informed of their role and responsibilities.</p>	<ul style="list-style-type: none"> ▪ The Council uses the national guidance and support materials available for candidates and prospective candidates. ▪ All new or returning members are provided with a programme of induction. 	<p>What is the national Guidance?</p> <p>This refers to the materials provided by the Association and others, to people in the community (not just those who have decided to stand) to encourage them to stand for office and to those who have already declared their intention to stand. These will be different for each election and at different times in the political calendar. The</p>		

		<p>Association will have an overview of what is available.</p> <p>What constitutes an induction programme? This will vary between authorities but should at the base level be any activity that introduces new members to their roles both within and outside the council and the work of the authority generally.</p> <p>Use is made of the national induction materials provided by the WLGA.</p>		
<p>B5. Development activities are relevant and of high quality.</p>	<p>Learning activities are provided in appropriate styles and settings based on the learning needs and styles of individuals and committees. The authority has a systematic and effective approach to</p>	<p>What are appropriate styles and settings? A mix of for example formal/informal group/individual, interactive/passive working environment/away day</p>		

	<p>commissioning, developing, providing and evaluating its training and development activities. This could include internal, external and collaborative arrangements.</p>	<p>The authority would need to demonstrate an effective selection process for commissioning training. This might include working with the WLGA and should include working collaboratively where appropriate with other authorities to share intelligence or undertake joint procurement.</p> <p>Internal training, (rather than briefing) should be designed and provided with the support of training/OD professionals in addition to member support or policy/service officers.</p>		
<p>B6. There is a clear responsibility for leading the programme, driving the strategy and monitoring the outcomes.</p>	<p>The Authority has clearly defined the arrangements for developing, implementing and monitoring its strategy for member support and development. Individual</p>	<p>This role should be undertaken by the Democratic Services Committee and its chair or other appropriate for a such as a member support and development</p>		

	<p>members and officers have clear roles in leading and championing this area. The needs of all political groups and independent members are taken into account regardless of political affiliation.</p>	<p>working group. Individual member(s) and officer(s) have clear overall responsibility for developing, implementing and monitoring the strategy and progress of the programme.</p>		
<p>B7. Resources are identified and provided for member development.</p> <p>Page 37</p>	<p>Dedicated resources are identified and provided for member development activities.</p> <p>The authority provides the “reasonable level” of development required by the Measure.</p>	<p>How dedicated is dedicated?</p> <p>Resources are specifically put aside and used for member development. The development activity can be very widely interpreted but should not be the usual business of the council. It could include traditional briefing, workshops or seminars handbooks, e. learning, induction activities. Resources should also include staff time, shared where possible between authorities.</p>		

<p>B8. Members are offered the opportunity to be mentored by member peers.</p>	<p>The authority is exploring the needs of members to be mentored. Any member who has requested a mentor is provided with one. Mentors are trained in mentoring skills.</p>	<p>The authority is speaking to members about the concept and benefits of mentoring to gauge interest. Mentoring might include member to member or working with member or officer "buddies" The authority should be exploring the need to provide Leadership mentoring for the Leader and Cabinet if requested.</p>		
<p>C1. Member Support</p>				
<p>C1. Officer support is provided for member development, support and scrutiny.</p>	<p>Every member committee, panel, forum etc. has officer support provided. Members are also supported in their case work.</p> <p>Overview and scrutiny committees have dedicated support from officers who can provide impartial research, support and</p>	<p>Officer support should be provided for every council meeting and committee.</p> <p>Systems should be in place to support members in non Party Political case and community work whether from member support or other service areas. Support for</p>		

	<p>advice.</p> <p>The nature of the support has been clearly articulated to members</p>	<p>collaborative governance arrangements such as joint committees and commissioning boards should also be evidenced.</p> <p>There needs to be a resource (dedicated or otherwise) in the authority who can provide members with advice in relation to the discharge of the authority's scrutiny function, and support for scrutiny members or committees by impartially researching information. This should be in direct response to the needs of members when they are undertaking their legitimate scrutiny role.</p>		
<p>C2. Arrangements made for the business of the Council are flexible and enable members to participate fully regardless of personal</p>	<p>A review of the arrangements for council business has taken place and as a result, meeting times, arrangements and venues reflect the needs of</p>	<p>Authorities should have undertaken a review in line with Measure guidance i.e at least once every term, preferably shortly after the new</p>		

<p>circumstances</p>	<p>members as closely as possible.</p> <p>Members have been involved in developing the approaches to remote attendance as set out in the standing orders as/when required by the Measure.</p>	<p>council is elected which at least measures whether daytime or evenings are preferred and if particular times cause problems for individual members. Individual committees should be able to define what is convenient for members of that committee. What should be demonstrated is an awareness of the restrictions placed on members by holding council meetings at certain times and some evidence of flexibility in meeting arrangements as a result.</p>		
<p>C3. Contact management and communication</p>	<p>Systems are in place to enable members to liaise with council officers regarding services provided both within and outside the authority. Community groups and individuals are</p>	<p>These systems should include agreed standards for response times, complaints procedures and processes to support community and casework. Members should be</p>		

	also assisted in contacting local members. Members are able to contact stakeholders.	provided with information regarding which officers to contact regarding complaints and casework relating to any service delivered by or on behalf of the council.		
C4. Annual reports	The authority makes arrangements for all members to be able to publish annual reports, according to the guidance in the measure.	Members are provided with support and guidance on using the authority's systems.		
C5. Personal support for members	Members are provided with access to guidance on their rights and benefits as members.	Members are provided with general advice on what might be described as 'employment' rights and benefits relating to their role as councillors. This includes member salaries, family absence, allowances, tax and benefits, pensions, indemnities, data protection and freedom of information.		
D. Member Facilities				

D1. All members are provided with adequate access to ICT.

- Members are provided with the equipment, or connectivity required to undertake their role.
- Basic training is provided in its use and help desk facilities are available.
- Members are supported in remote working through the use of remote access codes and Skype etc.
- Members are provided with support to enable them to remotely attend meetings according to the standards set out in the standing orders (when implemented

Members are provided with equipment for their individual use to undertake council business.

They are shown how to use the equipment and packages.

They are able to have assistance if they are experiencing problems with using the equipment or it is faulty.

Members are advised on the use of mobile communications and digital and social media and have access to relevant social media sites, discussion for a and communities of practice such as is required to undertake their role.

All council agendas and

	<p>through the Measure).</p> <ul style="list-style-type: none"> Members are able to communicate with the council and the public electronically. 	<p>meeting papers are provided electronically.</p>		
<p>D2. Information resources are provided</p> <p>Page 43</p>	<p>A central collection of information dedicated to member needs is provided as part of the information and research support available to members.</p>	<p>An up to date and regularly revised collection of information resources is available specifically for members.</p> <p>This contains agendas, minutes, training opportunities, links to web resources and access to performance data.</p> <p>Members are informed about the information that is available.</p>		
<p>D3. Facilities for members to work in the Council are available.</p>	<p>Member needs have been reviewed and where required the following are provided:</p> <ul style="list-style-type: none"> Shared areas for 	<p>The needs of members must have been assessed.</p> <p>Rooms must be available but not necessarily permanently dedicated.</p>		

	<p>example for each political group.</p> <ul style="list-style-type: none">▪ Private rooms for meetings.▪ Offices for senior office holders.			
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COUNCIL – 23RD JANUARY 2018

SUBJECT: PLANNING CONSULTATION PROCEDURE FOR APPLICATIONS THAT INVOLVE TELECOMMUNICATIONS MASTS

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER

-
- 1.1 The report, which was presented to Regeneration and Environment Scrutiny Committee on 12th December 2017 asked for Members consideration on a proposal to amend the local planning authority's current consultation procedure with regard to telecommunications masts.
 - 1.2 Members noted that Council resolved in 2005 to adopt a consultation procedure whereby any application for planning permission for, or a notification about telecommunications masts should be subject to a public consultation with all local education establishments within 300m, and all residential development within 250m of the proposed site. The report requested Members consideration and comment on a proposal to reduce that requirement so that telecommunications masts are subject to the similar consultation procedures to other developments, i.e. only adjoining properties will be sent a letter, but a site notice will be posted in every case, and the need to consult local schools will be retained.
 - 1.3 It was noted that the current approach reflects the concerns of members and the public about the effect of telecommunications masts on health. However, Members were asked to consider whether the consultation process is necessary, as it was evident from analysis that the number of comments received are very small compared to the number of consultations sent out. It was noted that a recent application required 730 consultations but only resulted in 2 responses. It was estimated that the total cost of carrying out that level of publicity, including postage, paper and printing is £508.80. That cost did not include staff time, or the cost of determining the application which included a professional officer's time, and members' time because it was reported to Planning Committee and involved a site visit. The statutory fee received for the application in that case was only £380. In addition, with the growing use of mobile phones, there is a greater acceptance of the associated masts.
 - 1.4 Members were assured that there is a Code of Best Practice on Mobile Phone Network Development, which was adopted by Welsh Government in 2002. The document, amongst other things encourages telecommunications companies to consult ward councillors, community councillors and schools in certain cases. In addition, extensive advice is given by the code on the need to consult schools and FE colleges. Where it is proposed to install, alter or replace a mobile phone base station on or near a school or college, operators should discuss the proposed development with the relevant body of that particular institution before submitting an application for planning permission, or a notification to the local planning authority.
 - 1.5 The Committee were further assured in that all applications for planning permission or notifications have to be accompanied by a certificate of compliance with the International Commission on Non-Ionizing Radiation Protection (ICNIRP) guidelines for public exposure to transmission from masts. That has long been regarded, including by environmental health officers, as sufficient assurance that the masts are acceptable from a public health point of view.

- 1.6 Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons outlined in the Officers report and having consideration for the reasons and rationale relating to the recommendation to reduce the level of planning consultation to that associated with other applications and notifications, and provide an amended procedure, the Scrutiny Committee supported the recommendation and referred the report to Council for endorsement.

- 1.7 Members are asked to consider the report and endorse the recommendations from Regeneration and Environment Scrutiny Committee.

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Ext. 4210

Appendix: Report to Regeneration and Environment Scrutiny Committee on 12th December 2017.



REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – 12TH DECEMBER 2017

SUBJECT: PLANNING CONSULTATION PROCEDURE FOR APPLICATIONS THAT INVOLVE TELECOMMUNICATION MASTS

REPORT BY: CORPORATE DIRECTOR - COMMUNITIES

1. PURPOSE OF REPORT

- 1.1 To consider a proposal to amend the local planning authority's current consultation procedure with regard to telecommunications masts.

2. SUMMARY

- 2.1 Council resolved in 2005 to adopt a consultation procedure whereby any application for planning permission for, or a notification about telecommunications masts should be subject to the following public consultation: all local education establishments within 300m, and all residential development within 250m of the proposed site. Consideration is now being given to reduce that requirement so that telecommunications masts are subject to the similar consultation procedures to other developments, i.e. only adjoining properties will be sent a letter, but a site notice will be posted in every case, and the need to consult local schools will be retained.

3. LINKS TO STRATEGY

- 3.1 The following are the Well-being Goals within the Well-being of Future Generations Act (Wales) 2016:

- *A prosperous Wales**
- *A resilient Wales**
- *A healthier Wales**
- *A more equal Wales**
- *A Wales of cohesive communities**
- *A Wales of vibrant culture and thriving Welsh language**
- *A globally responsible Wales**

The recommendation at the end of this report does not make a significant contribution to these goals, but is a response to changing circumstances.

4. THE REPORT

- 4.1 Following a notice of motion to the Policy and Resources Scrutiny Committee, Council of 11 January 2005 resolved that:

- (i) the Local Planning Authority advise telecommunication companies and developers of the Welsh Assembly Government Code of Best Practice on Mobile Phone Network Development which recommends they undertake full consultation and full disclosure of information to local communities prior to submitting any planning application for telecommunication equipment and will request such telecommunication companies and developers to comply with this Code of Best Practice;
- (ii) in the interests of transparency, consultations be extended to local education establishments such as Schools and FE Colleges within 300m of the proposed site, residential development within 250m of the proposed site as well as Town and Community Councils;
- (iii) part 3 of the Notice of Motion in respect of the request that delegated powers to Officers be removed be referred to the Modernisation Working Group and its recommendations be referred to Council for consideration;
- (iv) all planning notices for telecommunications equipment should contain information on the actual purpose so that all residents of this county borough have the full facts and a chance to object within the 21-day period;
- (v) Caerphilly County Borough Council notes that the provisions of the Town and Country Planning (General Permitted Development) Order 1995 (as amended) allows for the emergency site moveable apparatus purely where required for the replacement of unserviceable apparatus and this does not extend to greenfield sites.

4.2 That approach reflected the concerns of members and the public about the effect of telecommunications masts on health. It would now be reasonable to consider whether the consultation process set out in point (ii) above is necessary, taking account of the response of the public to the applications received over the past twelve years, which is considered further below, and set out in table form in paragraph 4.6 it is likely that with the growing use of mobile phones there is a greater acceptance of the associated masts. Also, budgetary and time pressures on local government services mean that it would be prudent to review this procedure.

4.3 Welsh Assembly Government adopted the document *Code of Best Practice on Mobile Phone Network Development* in 2002, which amongst other things encourages telecommunications companies to consult ward councillors, community councillors and schools in certain cases. Extensive advice is given by the code on the need to consult schools and FE colleges. Where it is proposed to install, alter or replace a mobile phone base station on or near a school or college, operators should discuss the proposed development with the relevant body of that particular institution before submitting an application for planning permission, or a notification to the local planning authority.

4.4 The code states that there are no hard and fast rules in determining whether a mast should be considered as being close to a school or college, but the following matters should be taken into account:

- the proposed site is on the school or college grounds
- the proposed development would be seen from the school or college grounds
- the site is the main access point used by students at the school or college
- the local planning authority has requested consultation with the school or college
- the school or college has requested that it be included in any consultation
- there is a history of concern about base stations within the local community

On the basis of that advice alone, this Council's current practice of consulting schools within 300m of a mast site would appear excessive, although it was taken into account by members at the time the consultation procedure was adopted.

- 4.5 With regard to publicity, Welsh Government Technical Advice Note 19 (Telecommunications) (2002) states:

53. Local planning authorities are advised to consider, on a case-by-case basis, whether the statutory consultation arrangements for applications for planning permission and prior approval will adequately provide for interested parties to be notified of a particular development. Pre-application discussions with the developer should have helped the authority to identify who those interested parties might be. Authorities are strongly encouraged to undertake any additional publicity that they consider necessary to give people likely to be affected by the proposed development an opportunity to make their views known to the authority. Local authorities should bear in mind that, on occasion, this may include people outside of the authority area.

This Council clearly took this advice on board when it considered its consultation procedures in 2005. However, the number of replies generated by the consultations carried out since then suggests that the scale of publicity is greater than the actual public concern would merit.

- 4.6 The procedure was adopted in 2005, and up to the end of May 2017, 62 cases had been considered by the local planning authority where public consultation had to be carried out. An analysis of those cases reveals the following.

Number of consultees	Number of cases
Under 20	20
20 -100	16
101-200	13
201 - 300	5
301 - 650	7
650 - 730	1

The following table takes the ten cases that had the highest number of consultees, and then shows how many responses were received for each of those applications.

Number of responses in the cases with the ten highest number of consultations	
Number of consultees	Number of responses
211	0
288	0
307	1
321	1
336	6
346	2
450	4
520	0
641	1
730	2

The next table takes the ten highest levels of responses and shows the corresponding number of consultation letters sent in each case.

Ten highest level of responses compared to number of consultations	
Number of responses	Number of consultations
4	179
4	450
5	144
6	176
6	204
6	336
9	44
9	53
16	144
25 (including letter from head teacher)	99

- 4.7 It is evident from the analysis that the number of comments received is very small compared to the number of consultations sent out. A recent application required 730 consultations, and it is estimated that the total cost of carrying out that level of publicity, including postage, paper and printing was £508.80. That cost did not include staff time, or the cost of determining the application which included a professional officer's time, and members' time because it was reported to Planning Committee and involved a site visit. The statutory fee received for the application in that case was only £380
- 4.8 Sixteen South Wales local planning authorities were consulted about this matter in May 2017, and replies were received from six. None of those that replied have consultation procedures as extensive as those adopted by this council. Of those that have a policy or have adopted a practice, these are the only special requirements they have:
- "... the Authority would display at least five site notices and at the discretion of the Director of Environment and Development send letters to nearby properties."
 - "... the nearest residential property would be notified on all occasions."
 - "... ensure at least one site notice is displayed."
- 4.9 Whatever the costs involved, it is evident that the level of consultation currently carried out is disproportionate to the response it is prompting. Also, it is unlikely that any other LPA is consulting to the same extent as Caerphilly. In view of those factors, it is recommended that consideration is given to reducing the level of consultation to something similar to that carried out for other applications and notifications, i.e. adjoining properties will be sent a letter, but a site notice would also be posted in every case. Also, experience suggests that it is the proposals near schools that generate the most concern, so that aspect of the extended consultation procedures should be retained.
- 4.10 All applications for planning permission or notifications have to be accompanied by a certificate of compliance with the International Commission on Non-Ionizing Radiation Protection (ICNIRP) guidelines for public exposure to transmission from masts. That has long been regarded, including by environmental health officers, as sufficient assurance that the masts are acceptable from a public health point of view.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 This proposal will not make a significant contribution to the Well-being Goals as set out in Links to Strategy above, but it is consistent with the five ways of working as defined within the sustainable development principle in the Act in that:
- Long Term – it ensures that the Council uses its resources prudently so that the planning service is delivered in an efficient manner that is focused on the appropriate material planning issues;
 - Prevention - it prevents the inappropriate use of resources on wasteful consultation, but through retaining the consultation of schools will ensure that the impact of masts on future generations will be taken into account;
 - Involvement – it maintains the involvement of the public in the planning determination process in an appropriate manner as set out in the development management procedure order (wales) 2012.

6. EQUALITIES IMPLICATIONS

- 6.1 An EIA screening has been completed in accordance with the Council's Strategic Equality Plan and supplementary guidance. No potential for unlawful discrimination and/or low level or minor negative impact has been identified, therefore a full EIA has not been carried out.

7. FINANCIAL IMPLICATIONS

- 7.1 There will be a small financial saving to the Council. It is unquantifiable as the number of most related applications received is unpredictable, as is the number of consultees in each case.

8. PERSONNEL IMPLICATIONS

- 8.1 It will release administration officers to carry out other tasks.

9. CONSULTATIONS

- 9.1 Swansea, Blaenau Gwent, Torfaen, Monmouth, Merthyr and Neath Port-Talbot county borough councils replied to a consultation of 16 local planning authorities in South Wales.

10. RECOMMENDATIONS

- 10.1 That the committee considers the reasons and rationale relating to the recommendation to reduce the level of planning consultation to that associated with other applications and notifications, and an amended procedure is supported which includes a site notice in each case, and the consultation of all local education establishments within 300m, and offer their views, prior to decision by full Council.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 To offer a more appropriate, efficient and effective consultation procedure, based upon evidence gathered from previous applications.

12. STATUTORY POWER

- 12.1 Town and Country Planning Act 1990.
Town and Country Planning (General Permitted Development) Order 1990 as amended.
Town and Country Planning (Development Management Procedure) (Wales) Order 2012.

Author: Tim Stephens - Interim Head of Planning
Consultees: Christina HARRY - Corporate Director - Communities
Richard Crane - Senior Solicitor

Gadewir y dudalen hon yn wag yn fwriadol



COUNCIL – 23RD JANUARY 2018

SUBJECT: COUNCIL TAX REDUCTION SCHEME 2018/19

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER

1. PURPOSE OF REPORT

1.1 To seek Council approval of the Council Tax Reduction Scheme for the 2018/19 financial year.

2. SUMMARY

2.1 The report recommends continuing to operate a Council Tax Reduction Scheme for the 2018/19 financial year on the same basis as the scheme used in 2017/18.

3. LINKS TO STRATEGY

3.1 The payment of Council Tax Reduction is a key element of the Council's anti-poverty strategy and a significant source of funding.

3.2 The revenue raised through Council Tax is a key element in setting a balanced budget which in turn supports the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015: -

- A prosperous Wales.
- A resilient Wales.
- A healthier Wales.
- A more equal Wales.
- A Wales of cohesive communities.
- A Wales of vibrant culture and thriving Welsh Language.
- A globally responsible Wales.

4. THE REPORT

4.1 Members will recall that Council Tax Benefit was abolished in April 2013 and replaced by the Council Tax Reduction Scheme.

4.2 On the 29th January 2013, Council adopted the Council Tax Reduction Scheme for 2013/14 in accordance with the Council Tax Reduction Schemes and Prescribed Requirements (Wales) Regulations 2012. The Welsh Government put a sunset clause in those regulations which meant that they became invalid after the 31st March 2014.

- 4.3 On the 28th January 2014, Council adopted a Council Tax Reduction Scheme for 2014/15 (its local scheme) in accordance with the Council Tax Reduction Schemes (Prescribed Requirements and Default Scheme) (Wales) (Amendment) Regulations 2014. These regulations prescribe the main features of the scheme to be adopted by all Councils in Wales and allow for some limited local discretions. The scheme provides for claimants to receive a reduction of up to 100% of their Council Tax bill in certain circumstances. The same arrangements were adopted for 2015/16, 2016/17 and 2017/18.
- 4.4 The Council is required to formally approve a Council Tax Reduction Scheme on an annual basis. The Council Tax Reduction Schemes (Prescribed Requirements and Default Scheme) (Wales) (Amendment) Regulations 2018 have now been agreed and these apply in relation to a Council Tax Reduction Scheme made for a financial year beginning on or after the 1st April 2018. The regulations update certain figures used to calculate an applicant's entitlement to a reduction under a Council Tax Reduction Scheme, and the subsequent level of reduction. It also makes consequential amendments as a result of changes to the wider welfare system.
- 4.5 As the 2018 regulations do not contain any significant changes for claimants, it is proposed that the Council continues its local scheme in line with the regulations as recently amended for the financial year 2018/19, effective from the 1st April 2018, and continues to exercise the previously approved local discretions as provided for within Part 5 of the Prescribed Requirements Regulations: -

Discretion	Discretion to be adopted by CCBC
The ability to increase the standard extended reduction period of 4 weeks given to persons who have ceased to receive qualifying benefits after they return to work, where they have previously been receiving a Council Tax reduction that is to end as a result of their return to work.	<p><u>Pensioners</u> The standard period of 4 weeks specified in paragraph (33) Schedule 1 will apply, and</p> <p><u>Non-Pensioners</u> The standard period of 4 weeks specified in paragraphs (35) and (40) Schedule 6 will apply.</p>
The ability to backdate the application of Council Tax reduction for periods longer than the new standard period of 3 months before the claim is made.	<p><u>Pensioners</u> The standard period of 3 months specified in paragraph (3) Schedule 13 will apply, and</p> <p><u>Non-Pensioners</u> The standard period of 3 months specified in paragraph (4) Schedule 13 will apply.</p>
Discretion to disregard more than the statutory weekly amount of £10 of income received in respect of War Disablement Pensions and War Widow's Pensions (disregarded when calculating the income of the applicant).	<p><u>Pensioners</u> The total value of any pension specified in paragraphs 1(a) and 1(b) Schedule 4 will be disregarded, and</p> <p><u>Non-Pensioners</u> The total value of any pension specified in paragraphs 20(a) and 20(b) Schedule 9 will be disregarded.</p>
Discretion to provide more than the minimum information prescribed in the Prescribed Requirements Regulations when issuing notification of decisions of an award of Council Tax Reduction.	To supplement the minimum requirements specified in the Prescribed Requirements Regulations, where appropriate.

- 4.6 The provisional 2018/19 budget for the Council Tax Reduction Scheme totals £14.060m.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 The revenue raised through Council Tax supports effective financial planning which is a key element in ensuring that the Well-being Goals within the Well-being of Future Generations Act (Wales) 2015 are met.

6. EQUALITIES IMPLICATIONS

- 6.1 An Equalities Impact Assessment has previously been carried out for the Council Tax Reduction Scheme. As the proposed Scheme for 2017/18 has no significant changes from previous years, a further impact assessment will not be required at this time.

7. FINANCIAL IMPLICATIONS

- 7.1 Funding for the Council Tax Reduction Scheme was transferred into the Revenue Support Grant (RSG) in the 2013/14 financial year.
- 7.2 The Welsh Government has confirmed its commitment to a fully funded Council Tax Reduction Scheme to the 31st March 2019. There is currently no firm commitment beyond this date.

8. PERSONNEL IMPLICATIONS

- 8.1 There are no direct personnel implications arising from this report.

9. CONSULTATIONS

- 9.1 There are no consultation responses that have not been reflected in this report.

10. RECOMMENDATIONS

- 10.1 It is recommended that the current Council Tax Reduction Scheme should continue for the 2018/19 financial year along with the previously agreed local discretions.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 Council is required annually to adopt a Council Tax Reduction Scheme and local discretions.

12. STATUTORY POWER

- 12.1 Local Government Finance Act 1992 and regulations made under the Act.
- 12.2 Council Tax Reduction Schemes and Prescribed Requirements (Wales) Regulations 2012 and the Council Tax Reduction Schemes (Prescribed Requirements and Default Scheme) (Wales) Regulations 2014 (as amended).

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Consultees: Amanda Main, Housing & Council Tax Benefits Manager
Richard Harris, Internal Audit Manager & Acting Deputy Monitoring Officer

Background Papers:

- Council Report 29th January 2013 – Adoption of a Council Tax Reduction Scheme.
- Council Report 28th January 2014 – Council Tax Reduction Scheme 2014/15.
- Special Council Report 25th February 2015 – Council Tax Resolution 2015/16 and Council Tax Reduction Scheme.
- Special Council Report 24th February 2016 – Council Tax Resolution 2016/17 and Council Tax Reduction Scheme.
- Council Report 24th January 2017 – Council Tax Reduction Scheme 2017/18.



COUNCIL – 23RD JANUARY 2018

SUBJECT: QUESTION(S) RECEIVED UNDER RULE OF PROCEDURE 10(2)

REPORT BY: INTERIM HEAD OF LEGAL SERVICES AND MONITORING OFFICER

1. COMMUNITY REGENERATION AREA FORUM FUND

To the Cabinet Member for Homes and Places from Councillor K. Etheridge

To ask the Cabinet Member how much total money was allocated to the Regeneration Area Forum since March 2017-2018 and

1. Allocating to each Ward
2. How was the money spent, and what criteria was used and can projects be defined
3. Can Ward Members bid for projects which benefit their wards and residents
4. Is the procedure and funding agreed after discussion with the Town Centre Management Committees where one exists, and is there any discussion with Town Councils.
5. What happens in Wards when point 4 is not applicable
6. Define any underspends for this period across the Borough
7. Confirmation that future allocations will be available from March 2018.

Gadewir y dudalen hon yn wag yn fwriadol